

The Insurance Authority (IA) is the independent statutory body whose principal function is to regulate and supervise the Hong Kong insurance industry to promote its stable development and to protect existing and potential policy holders.

We are looking for talents who share the same vision to join us!

IA now invites applications for the following position:

Assistant Manager (Conduct Supervision - AML)

Reporting to the Senior Manager (AML) and Manager (AML), the Assistant Manager will undertake the following:

Key Responsibilities

- Participate in conducting money laundering/terrorist financing risk assessment of the insurance sector
- Participate in conducting inspection and monitoring insurance institutions' compliance with relevant anti-money laundering and counter-terrorist financing (AML/CTF) regulatory requirements
- Provide support in outreach and capacity-building to promote understanding of insurance institutions of their AML/CTF obligations and money laundering/terrorist financing risks
- Perform other duties as assigned by senior management to facilitate the administration and performance of the statutory functions of IA

Requirements

- A degree or professional qualification in finance, insurance, economics, law, accounting, business or related disciplines.
- Minimum 3 years' work experience in AML/CTF, compliance, enforcement, audit, legal or regulatory field.
- Knowledge of the regulatory requirements in the financial industry is an advantage
- Proficiency in Microsoft Excel, including the use of functions, pivot tables, and formulas for data analysis, is required. Knowledge in Excel Macros, VBA, or other analysis tools will be considered a plus.
- Strong analytical and problem-solving skills, able to present arguments and analysis confidently in a clear, concise and articulate manner
- Strong interpersonal and communication skills and able to communicate with stakeholders at all levels
- Self-motivated, independent and able to take the initiative to manage and deliver tasks on time
- A good team player
- Good command of written and spoken English and Chinese

Remuneration Package

A competitive remuneration package commensurate with the successful candidate's experience and qualifications will be offered.

Application

Review of the applications will start as soon as possible and continue until the post is filled. Interested applicants may send a letter of application quoting the reference number in the heading, together with a full resume stating current and expected salaries and public examination results by clicking "[Apply](#)".

The Insurance Authority is an equal opportunities employer. Applicants not invited for an interview within 2 months from the closing date may assume their applications unsuccessful. Applications may be considered for other suitable positions within IA. All applications will be handled in strict confidence and the information collected will only be used for recruitment purposes. All information on non-shortlisted applicants will be destroyed after 6 months from the close of applications.

