

The Insurance Authority (IA) is the independent statutory body whose principal function is to regulate and supervise the Hong Kong insurance industry to promote its stable development and to protect existing and potential policy holders.

We are looking for talents who share the same vision to join us!

IA now invites applications for the following position:

System Analyst (Application)

Key Responsibilities

- Acquire the business and operation knowledge of the division to learn the operation processes and the KPIs of the division. Study how IT technology can be infused in their operation to enhance productivity and expediently achieve their KPIs and business targets.
- Take the lead and initiatives to identify opportunity to process reengineer business processes to automate and streamline tedious, manual and menial tasks with straight through processing. Identify pain points in business operation vis-a-vis cradle to grave processing and acts as advisor to the business to improve efficiency through IT technology or tweaking of process.
- Project manage and contribute technical know-how in system implementation of IT projects
- Architect the business flow into system flow. Contribute to the system architecture of an IT business system. Author the program spec for development and conduct quality assurance of coded system. Lead the application support and direct and participate in the testing of IT systems
- Active participant, contributor and practitioner of System development lifecycle of IT services
- Drive the IT procurement and tendering and conduct tender assessment of high value RFQ and tender and change requests, especially creation of IT system of high complexity and value
- Partner with divisions to extract and author technical, business and user requirement specifications, tender and procurement specification, as well as other project and support documentation
- Contribute and Collaborate with IT specialists (Data Team, Infrastructure Team, Operation Team, Data Team) to contrive best-of-breed IT system for the Authority.

Requirements

- A Bachelor's Degree in Information Technology, Computer Science or related disciplines
- Minimum 3 years' working experience as a System Analyst, preferably in the insurance/finance industry
- At least 1 year of solid working experience in project development and implementation, as well as application system support
- Experience in IT vendor management, procurement, tender preparation
- Good understanding in finance, actuarial science, auditing, accounting, economics and insurance industry is an advantage
- Possess deep knowledge on the various IT technology commonly deployed for IT business systems
- Good knowledge of Cybersecurity
- Good knowledge of IT infrastructure technology
- Good knowledge of data science and technology
- Strong analytical, problem-solving and interpersonal communication skills
- Strong command of written and spoken English and Chinese
- Self-motivated with multi-tasking ability, independent, good attitude and a team player

Remuneration Package

A competitive remuneration package commensurate with the successful candidate's experience and qualifications will be offered.

Application

Review of the applications will start as soon as possible and continue until the post is filled. Interested applicants may send a letter of application **quoting the reference number** in the heading, together with a full resume stating current and expected salaries as well as public examination results by clicking "[Apply](#)".

The Insurance Authority is an equal opportunities employer. Applicants not invited for an interview within 2 months from the closing date may assume their applications unsuccessful. Applications may be considered for other suitable positions within IA. All applications will be handled in strict confidence and the information collected will only be used for recruitment purposes. All information on non-shortlisted applicants will be destroyed after 6 months from the close of application.

