

The Insurance Authority (IA) is the independent statutory body whose principal function is to regulate and supervise the Hong Kong insurance industry to promote its stable development and to protect existing and potential policy holders.

We are looking for talents who share the same vision to join us!

IA now invites applications for the following position:

Assistant Manager (Market Development) (3-year contract)

Reporting to the Manager, Market Development, the Assistant Manager will assume the following responsibilities:

Key Responsibilities

- Assist in conducting market analysis and policy research with a view to strengthening the competitiveness of Hong Kong as a global insurance hub and risk management centre
- Assist in identifying ways to facilitate the development of the insurance industry through industry outreach and engagement
- Support the engagement with market participants to seek inputs and garner support for market development initiatives
- Provide secretarial support for internal and external meetings
- Other duties as assigned by senior management to facilitate the market development function of IA

Requirements

- A Bachelor's degree in finance, insurance, business studies, marketing and communications or related fields
- Minimum 3 years of relevant experience in the financial services industry (including but not limited to insurance or reinsurance sector, as well as insurance brokerage), consultancy or public sector
- Experience in strategic planning, stakeholder engagement, business development, policy research and/or project management
- Excellent command of spoken and written English and Chinese

Remuneration Package

A competitive remuneration package commensurate with the successful candidate's experience and qualifications on a 3-year contract will be offered.

Application

Applicants who have responded to the previous advertisement need not re-apply.

Review of the applications will start as soon as possible and continue until the post is filled. Interested applicants may send a letter of application quoting the reference number in the heading, together with a full resume stating current and expected salaries by clicking "[Apply Now](#)".

The Insurance Authority is an equal opportunities employer. Applicants not invited for an interview within 2 months from the closing date may assume their applications unsuccessful. Applications may be considered for other suitable positions within IA. All applications will be handled in strict confidence and the information collected will only be used for recruitment purposes. All information on non-shortlisted applicants will be destroyed after 6 months from the close of application.

